

#### LIBRARY OF THINGS LENDING GUIDELINES

## **Guidelines for Borrowing and Use**

- A valid Evergreen library card with current address and no outstanding fines above \$10 are required to borrow a Thing.
- Borrowers must be 18 years old or older.
- Borrowers must read, understand, and sign this Agreement at the Circulation
  Desk in the presence of a library staff member every time (s)he checks out a
  Thing.
- The borrower is solely responsible for the Thing and will be billed for reasonable repair or replacement costs associated with damage or loss of Things and/or peripherals due to neglect or abuse
- A list of the replacement costs of Things is maintained by the Library and is available upon request.
- The responsibility to protect against loss is the borrower's.

# Time Limits and Availability

• A Thing may be borrowed for I week intervals and may be renewed I time.

## **Proper Care and Use**

- Use care when handling Things.
- Return the Thing in clean and good condition, with all parts and components.

## **Fines and Liability**

• The overdue fine is \$2 per day or portion thereof to a maximum of \$10.